

OFFICE OF THE SOLICITOR GENERAL

Indicative Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	Water - Drinking	Divisions & Services	YES	NP-53.9 - Small Value Procurement	October to December 2024	N/A	January 2025	January 2025	GoP	650,000.00	650,000.00		- Annual contract for supply and delivery of drinking water with free usage of hot and cold dispensers.
100010000	Local and Foreign Travel	Divisions & Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	1,000,000.00	1,000,000.00		- Replenishment of funds for the PS-Philgeps-GFA-OSG for provision of airline tickets requirement for local and foreign travels needed for hearings, arbitration cases, conferences, trainings and other official business transactions. (Procurement as the need arises, delegated to Admin Division)
100010000	Local and Foreign Travel	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	4,000,000.00	4,000,000.00		- Provision of airline tickets requirement for local and foreign travels needed for hearings, arbitration cases, conferences, trainings and other official business transactions not catered by PS-PhilGEPS-GFA-OSG. (Procurement as the need arises, delegated to Admin Division)
100010000	Postage and Deliveries	DMS & Divisions	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January 2025	January 2025	GoP	1,950,000.00	1,950,000.00		- Contract with Philippine Postal Corporation for the annual supply of postage stamps, telegram and other related items
100010000	Postage and Deliveries (Courier Services)	DMS & Divisions	YES	NP-53.9 - Small Value Procurement	October to December 2024	N/A	January 2025	January 2025	GoP	950,000.00	950,000.00		- Contract for courier services, deliveries, and other related items
100010000	Repair and Maintenance of Leased Spaces of OSG for Relocated Offices (Phase 6)	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	20,400,000.00	20,400,000.00		- Repair and refurbishment of OSG offices and common areas including existing leased office spaces and newly leased office space for relocated offices including but not limited to installation of walls, cubicles, electrical wirings, flooring, and other works for good working condition of OSG Offices. Repair and refurbishment of newly leased office space for relocated offices, including but not limited to fire detection alarm system, sprinklers and other fire
100010000	Major Repair and refurbishment of OSG office space / leased office spaces / rooms / common areas including electrical wirings, structured cabling, and other works	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	8,000,000.00	8,000,000.00		- Repair and refurbishment of OSG offices and common areas including existing leased office spaces and newly leased office space for relocated offices, including but not limited to installation of walls, cubicles, electrical wirings, flooring, and other works for good working
100010000	Repairs/refurbishment on OSG Office Space/ Rooms/ Common Areas including dismantling and hauling services	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	6,652,000.00	6,652,000.00		- Minor repairs such as repainting/refurnishing of walls, partitions, repair of flooring or wall/cubicles, repair of electrical wiring and other repairs in OSG's office spaces/common areas (including existing leased office spaces and newly leased office spaces for relocated offices) for good working condition, dismantling of office spaces, and hauling services. (Procurement upon the need arises, delegated to Admin Division)
100010000	Repair of various office equipment's	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	101,000.00	101,000.00		- Repair of air-conditioning units, pitney bowes, binding machine, firefighting and other office equipment, including replacement of minor parts. (Procurement as the need arises, delegated to Admin Division)
100010000	Repair of various furniture and fixtures	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	150,000.00	150,000.00		- Replacement / installation of vertical / combi blinds, repair of doors, walls, and other office furniture and fixtures. (Procurement as the need arises, delegated to Admin Division)

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100010000	Repair of various IT equipment	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	GoP	197,000.00	197,000.00	-	Allocated cost for the repair of desktops, laptops, printers, scanners, UPS and other IT equipment. (Procurement as the need arises, delegated to Admin Division)	
100010000	Repair of various communication equipment	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	GoP	99,000.00	99,000.00	-	Allocated cost for the repair of tax machine, radio, telephone and other communication equipment. (Procurement as the need arises, delegated to Admin Division)	
100010000	Preventive maintenance and repairs of two (2) units Schindler elevator located at OSG Building Piney Bowes and other Printing Machines of OSG.	Divisions & Services	YES	Direct Contracting	N/A	N/A	October 2024 to December 2025	GoP	684,000.00	684,000.00	-	Preventive maintenance cost and repair to maintain the good running condition of Piney Bowes, Rapid Print and other Printing Machines, and two (2) Schindler elevators of the OSG Building. (Procurement as the need arises, delegated to Admin Division)	
100010000	Repair, General Cleaning and General Maintenance of water motor pumps, Genset, roll-up shutters and other machines	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	GoP	450,000.00	450,000.00	-	Allocated cost for the repair and cleaning of two (2) units vertical water motor pumps, cistern motor pumps, submersible pumps, router, aluminum shutters and other machines. (Procurement as the need arises, delegated to Admin Division)	
100010000	Repair, General Cleaning and General Maintenance of Semi-Expendable other machines	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	GoP	70,000.00	70,000.00	-	Allocated cost for repair of semi-expendable other machines	
100010000	Preventive maintenance and repairs of OSG shuttle buses	Divisions & Services	YES	Direct Contracting	N/A	N/A	January to December 2025	GoP	500,000.00	500,000.00	-	Preventive maintenance, kilometer check-up and other repairs of OSG buses. (Procurement as the need arises, delegated to Admin Division)	
100010000	Preventive maintenance and repairs of OSG motor vehicles	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	GoP	1,967,000.00	1,967,000.00	-	Preventive maintenance, kilometer check-up and other repairs of buses, motorcycles, wagons, vans, mid SUVs, sedans listed as OSG Service Vehicles. (Procurement as the need arises, delegated to Admin Division)	
100010000	Repair and replacement of fire fighting equipments, and other disaster response equipment	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	GoP	99,000.00	99,000.00	-	Allocated cost for the repair and replacement of fire fighting equipments and building location signage's including refill of fire extinguishers. (Procurement as the need arises, delegated to Admin Division)	
100010000	Lease of Office Space for Relocation (Phase 6)	Divisions & Services	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January to December 2025	GoP	57,652,000.00	57,652,000.00	-	Provision for Lease of Office Spaces for Relocated Divisions/Services of OSG. (Phase 6 - Relocation Project)	
100010000	Copy papers & other paper materials w/ OSG print at the back	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	GoP	6,110,000.00	6,110,000.00	-	Contract for supply and delivery of Copy Papers with OSG logo printed at the back	
100010000	Common-use office supplies & equipment (available at PS store)	Divisions & Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	GoP	100,000.00	100,000.00	-	Procurement of office supplies, equipment and other supplies expenses from PS-DBM. (Procurement as the need arises, delegated to Admin Division)	
100010000	Common-use office supplies & equipment (not available at PS store)	Divisions & Services	YES	Shopping	October 2024 to December 2025	N/A	January to December 2025	GoP	2,000,000.00	2,000,000.00	-	Procurement of ballpen, sign pen, wind bind covers, anti-covid supplies and other office supplies/ equipment not available at PS-DBM. (Procurement as the need arises, delegated to Admin Division)	
100010000	Common-use office supplies & equipment (not available at PS store)	Divisions & Services	YES	NP-53.9 - Small Value Procurement	October 2024 to December 2025	N/A	January to December 2025	GoP	1,888,000.00	1,888,000.00	-	Procurement of signage's, rubber stamp, calling cards, and other office supplies, equipment not available at PS-DBM. (Procurement as the need arises, delegated to Admin Division)	
100010000	Common-use office supplies & equipment (not available at PS store)	Divisions & Services	NO	Direct Contracting	N/A	N/A	January to December 2025	GoP	100,000.00	100,000.00	-	Procurement of additional photocopying toners, ink supplies/toners, and drum kit, consumables of pinney bowes, rapid print and other office supplies and/or equipment not available at PS-DBM. (Procurement as the need arises, delegated to Admin Division)	

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100010000	Supply and Delivery of Toners with Free Use of Printers	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	4,636,000.00	4,636,000.00	-	Contract for the supply and delivery of toners with free use of printers.		
100010000	Furniture & Fixtures (semi-expendable) for relocated offices	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	2,310,000.00	2,310,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Furniture & Fixtures (semi-expendable) for relocated offices, Tables and Chairs for ASG's Offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	780,000.00	780,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Furniture & Fixtures (semi-expendable) for relocated offices, Tables and Chairs for Legal Divisions and Services	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	850,000.00	850,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Furniture & Fixtures (semi-expendable) for relocated offices, Training Room	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	590,000.00	590,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Furniture & Fixtures (semi-expendable) for relocated offices, Common Areas/Parity	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	610,000.00	610,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Furniture & Fixtures (semi-expendable) for relocated offices, Mobile Pedestal Cabinet	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	900,000.00	900,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Furniture & Fixtures (semi-expendable) for relocated offices, Open Type Shelves for Filing Room	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	906,000.00	906,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Furniture & Fixtures (semi-expendable) for Auxiliary Offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	462,000.00	462,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Books - Regular (semi-expendable)	Divisions & Services	YES	Direct Contracting	N/A	N/A	January to December 2025	January to December 2025	GoP	212,000.00	212,000.00	-	Procurement of various law books for the use of the OSG Lawyers at the Library office.		
100010000	Machinery (semi-expendable) for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	153,000.00	153,000.00	-	Contract for the supply of various semi-expendable machinery and equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Office Equipment (semi-expendable) for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	100,000.00	100,000.00	-	Contract for the supply of various semi-expendable office equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Information and Communication Equipment (semi-expendable), 12TB NAS Grade 7200RPM SATA HDD	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	480,000.00	480,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Information and Communication Equipment (semi-expendable): Digital Signature Pad	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	27,000.00	27,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Information and Communication Equipment (semi-expendable): QR Code Scanner	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	250,000.00	250,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		
100010000	Information and Communication Equipment (semi-expendable): VoIP Phone with Power Adaptor (WiFi Enabled)	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	1,400,000.00	1,400,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.		

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100010000	Other Information and Communication Equipment (semi-expendable) for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	315,000.00	315,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Communication Equipment (semi-expendable) CCTV System for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	915,000.00	915,000.00	-	Contract for the supply of various semi-expendable communication equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Communication Equipment (semi-expendable); Door Access System for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	900,000.00	900,000.00	-	Contract for the supply of various semi-expendable communication equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Disaster Recovery and Rescue Equipment (semi-expendable)	DMS & Divisions	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	20,000.00	20,000.00	-	Contract for the supply of various semi-expendable disaster recovery and rescue equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Other Machinery and Equipment (semi-expendable)	DMS & Divisions	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	100,000.00	100,000.00	-	Contract for the supply of various semi-expendable other machinery and equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Security Services	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	15,100,000.00	15,100,000.00	-	Contract for the security personnel for OSG offices including OSG Main Building, existing leased office spaces, and new office spaces for relocated offices, including necessary equipment, Annual contract for janitorial services for OSG offices including OSG Main Building, existing leased office spaces, and new office spaces for relocated offices, including equipment and
100010000	Environmental and Sanitary Services	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	200,000.00	200,000.00	-	Annual pest control services and other pest control services for the OSG Building and extension offices and disinfection services.
100010000	Other General Services including Hauling Services for relocated offices (Phase 6)	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	501,000.00	501,000.00	-	Procurement as the need arises, delegated to Admin. Division
100010000	Printing and Publication Expense	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	30,000.00	30,000.00	-	Printing and Publication expenses including cost of printing and binding of documents, forms, manuals, Advocacy materials of committees, and similar documents. (Procurement as the need arises)
100010000	Advertising Expense	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	30,000.00	30,000.00	-	Publication costs for invitation to bid/job vacancies/sponsorship to universities.
100010000	Drug Testing for OSG Employees	Divisions & Services	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	663,000.00	663,000.00	-	Procurement of a service provider to conduct drug testing to OSG employees. (Procurement as the need arises)
100010000	OSG Committees	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	5,700,000.00	5,700,000.00	-	Food and other expenses including jacket, shirt, kits, journal and others for committee's planning and programs of the Bids & Awards Committee (BAC), GAD, CODI, PADC, QMS, Solo Parent, Internal Audit, Praise, Senior Citizen & PWD Committee, Legal Internship Program, and other OSG Committees. (Procurement as the need arises)
100010000	Lease of Venue (with Catering Services, if applicable)	Divisions & Services	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January to December 2025	January to December 2025	GoP	300,000.00	300,000.00	-	Provision of lease of venue with or without catering services (and other expenses) of various OSG committees including MYAA/OSG Anniversary Committee, Sportfest Committee, YEAA Committee, and other committees

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100010000	P.O. Box Rental	Divisions & Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	2,000.00	2,000.00	-	PhilPost Mailbox Rental. (Procurement as the need arises.)
100010000	Lease of Digital Multifunction Copier	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	6,500,000.00	6,500,000.00	-	Annual rental of photocopying machines necessary for the reproduction of legal and non-
100010000	Magazines and Newspaper	Divisions & Services	YES	NP-53.9 - Small Value Procurement	October to December 2024	N/A	January to December 2025	January to December 2025	GoP	424,000.00	424,000.00	-	Annual subscription of newspapers, magazines and other reading materials
100010000	Official Gazettes	Divisions & Services	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	12,000.00	12,000.00	-	Annual issuances of Official Gazettes.
100010000	Cable Subscriptions	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	35,000.00	35,000.00	-	Annual cable subscription for Secretariat.
100010000	Procurement of Internet Access for Relocated Offices	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	3,600,000.00	3,600,000.00	-	Procurement for the installation or upgrade of internet bandwidth of relocated offices.
100010000	ICT Subscription - Office Productivity Network Management System (inc. Desktop Management + Remote Management and Monitoring	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	6,500,000.00	6,500,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: AI Cyber Security Solution	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	11,000,000.00	11,000,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Cloud Computing Services	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	5,500,000.00	5,500,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Data Center Colocation	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	4,400,000.00	4,400,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Microsoft Enterprise Mobility + Security + Anti-Phishing (Identity Access Management with Multi Factor Authentication), Microsoft Exchange Online (Plan 1), Microsoft Exchange Online (Plan 2), Microsoft Office 365 E1, and Microsoft Office 365 E3, Defender for 0365 Plan 1	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	19,125,180.00	19,125,180.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	ICT Subscription - Office Productivity: End-point Security	CMS. Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	2,750,000.00	2,750,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Legal Libraries: eSCRA	CMS. Divisions & Services	YES	Direct Contracting	N/A	N/A	January 2025	January 2025	GoP	1,100,000.00	1,100,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: File and Data Backup Solution	CMS. Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	3,500,000.00	3,500,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Legal Libraries: Philippine Online Legal Database	CMS. Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	2,200,000.00	2,200,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Legal Libraries: International Legal Database	CMS. Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	1,650,000.00	1,650,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: MySQL Enterprise Database Software	CMS. Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	3,000,000.00	3,000,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity/Alternative Video Conferencing Solution	CMS. Divisions & Services	NO	Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	984,000.00	984,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity/Alternative Video Conferencing Solution for Webinars	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	240,000.00	240,000.00	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	ICT Subscription - Office Productivity: Database Monitoring and Development Tool (SQLyog)	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GOP	600,000.00	600,000.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Database Monitoring and Development Tool (Navicat)	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GOP	600,000.00	600,000.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Digital Media Solution	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GOP	99,000.00	99,000.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Managed Software - Defined WAN (SD-WAN)	CMS Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GOP	4,400,000.00	4,400,000.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Security-As-A-Service with VAPT	CMS Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GOP	1,133,000.00	1,133,000.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Signing Workflow	CMS Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GOP	1,185,000.00	1,185,000.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: VEEAM Backup and Replication Solution with VM Monitoring Software Maintenance License	CMS Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GOP	1,323,000.00	1,323,000.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Virtual Machine Software	CMS Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GOP	5,500,000.00	5,500,000.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PIPP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/RE	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: PDF Editor Software	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	900,000.00	900,000.00	-	-Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Image Editing Software	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	837,375.00	837,375.00	-	-Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Video Animation Editing Software	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	135,000.00	135,000.00	-	-Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Desktop Publishing and Layout Design	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	434,950.00	434,950.00	-	-Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Online Graphic Design Platform (web-based)	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	400,000.00	400,000.00	-	-Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Diagramming and vector graphics application	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	359,100.00	359,100.00	-	-Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Power Automate Process Sub	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	552,180.00	552,180.00	-	-Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: UI/UX Design Application	CMS. Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	350,000.00	350,000.00	-	-Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)	
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications. Other Subscriptions	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	334,950.00	334,950.00	-	- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications. Other Subscriptions	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	646,445.00	646,445.00	-	- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Software Maintenance CMS Maintenance Agreement	CMS Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GoP	2,500,000.00	2,500,000.00	-	- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Software Maintenance Next Generation Maintenance Renewal	CMS Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GoP	1,800,000.00	1,800,000.00	-	- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Software Maintenance Blade Center Maintenance Agreement	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	650,000.00	650,000.00	-	- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: Document Scanner Maintenance Agreement	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	600,000.00	600,000.00	-	- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: DS4200 Storage Maintenance Agreement	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	600,000.00	600,000.00	-	- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: EMC Maintenance Agreement	CMS Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	600,000.00	600,000.00	-	- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Source of Funds	Estimated Budget (PMP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Total	MOOE		CO			
100010000	ICT Subscription - Software Maintenance VOIP Software Maintenance Agreement	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	January to December 2025	GOP	500,000.00	500,000.00	-	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	ICT Subscription - Software Maintenance Network Analytic and Management Software Maintenance	CMS, Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GOP	1,435,820.00	1,435,820.00	-	-	Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PMP for FY 2025.
100010000	Procurement of ICT Equipment - Office Productivity Corporate Laptops	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	January 2025	GOP	7,700,000.00	-	-	7,700,000.00	Procurement of various ICT Equipment for usage of OSG Officials and Employees
100010000	Procurement of ICT Equipment - Office Productivity Document Scanner	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	January 2025	GOP	9,840,000.00	-	-	9,840,000.00	Procurement of various ICT Equipment for usage of OSG Officials and Employees
100010000	Procurement of ICT Equipment - Office Productivity Biometric Scanner	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	January to December 2025	GOP	400,000.00	-	-	400,000.00	Procurement of various ICT Equipment for usage of OSG Officials and Employees
100010000	Procurement of ICT Professional Services Structured Cabling for Relocated Offices (Phase 6)	CMS, Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GOP	2,500,000.00	2,500,000.00	-	-	Procurement of contract service provider for installation of structured cabling in OSG relocated offices (Phase 6)
100010000	Procurement of ICT Professional Services: Network Cabling for Relocated Offices (Phase 6)	CMS, Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GOP	6,000,000.00	6,000,000.00	-	-	Procurement of contract service provider for installation of network cabling in OSG relocated offices (Phase 6)
100010000	Procurement of ICT Equipment - Office Productivity: Upgrade of Existing or Installation of New Data Center for Relocated Offices	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	January 2025	GOP	14,000,000.00	-	-	14,000,000.00	Upgrade of existing Wireless and Network System of OSG in its relocated Offices
100010000	Other Expenses Incurred by the Agency	Divisions & Services	NO	Shopping	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	January 2024 to December 2025	GOP	1,000,000.00	1,000,000.00	-	-	Provision for other expenses needed by the agency including purchases from Petty Cash Fund. (Procurement is as the need arises)
100010000	Other Expenses Incurred by the Agency	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	January 2024 to December 2025	GOP	1,000,000.00	1,000,000.00	-	-	Provision for other expenses needed by the agency including purchases from Petty Cash Fund. (Procurement is as the need arises)
100010000	Procurement of Office Equipment: Audio, Visual, and Video System for Relocated Offices	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	January 2025	GOP	6,100,000.00	-	-	6,100,000.00	Procurement of various Office Equipment for OSG Offices
100010000	Procurement of Office Equipment: Tools for Carpentry, Electricians, Aircon Maintenance, Plumbing, and Vehicle Maintenance	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	January 2024 to December 2025	GOP	900,000.00	-	-	900,000.00	Procurement of various Office Equipment for OSG Offices
100010000	Procurement of Office Equipment Various Airconditioning Units for OSG Offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	January 2024 to December 2025	GOP	900,000.00	-	-	900,000.00	Procurement of various Office Equipment for OSG Offices
100010000	Procurement of Office Equipment Other Office Equipment for Relocated Offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	January 2024 to December 2025	GOP	200,000.00	-	-	200,000.00	Procurement of various Office Equipment for OSG Offices
100010000	Procurement of various furniture and fixtures	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	January 2024 to December 2025	GOP	65,000.00	-	-	65,000.00	Procurement of various Furniture and Fixtures for OSG Offices
100010000	Procurement of vehicles: One Airconditioned Bus for OSG Employees	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	January 2025	GOP	10,000,000.00	-	-	10,000,000.00	Procurement of one full size air conditioned bus for usage of OSG employees and officials including dispatched and serviced vehicles.
100010000	Procurement of vehicles: Motor Vehicles for OSG Officials	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	January 2025	GOP	7,200,000.00	-	-	7,200,000.00	Procurement of four vehicles for usage of OSG employees and officials including dispatched and serviced vehicles.

DEPARTMENT OF JUSTICE
OFFICE OF THE SOLICITOR GENERAL
INDICATIVE ANNUAL PROCUREMENT PLAN FY 2025

Prepared/Submitted by:



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Human Resource Management and Administrative Service

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